

## Project Evaluation Form – BASELINE DATA

Complete this form during the first complete school month *after the project contract has been initiated*. Submit it to ADOT along with your first quarterly reimbursement request. Use the one-page Student Travel Tally Sheet (See [www.azdot.gov/saferoutes](http://www.azdot.gov/saferoutes)) and follow the instructions for collecting student data. Transfer your results for the three-day period into the following form. The Parent Survey also is advised.

All recipients will input their walking and bicycling data from above into the on-line evaluation tool developed by the National Center for Safe Routes To School (NCSRTS). It can be accessed at [www.saferoutesinfo.org/tracking](http://www.saferoutesinfo.org/tracking).

### Walking statistics:

Number of students who walked to school during three days of the baseline quarter:

School yr. 2009-2010			
Quarter 1 (Jul-Sep)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-Mar)	Quarter 4 (Apr-Jun)
3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

### Bicycling statistics:

Number of students who bicycled to school during three days of the baseline quarter:

School yr. 2009-2010			
Quarter 1 (Jul-Sep)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-Mar)	Quarter 4 (Apr-Jun)
3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

### Other statistics:

In addition to the above, applicants are strongly encouraged to evaluate one or more of the following:

- Safety benefits
- Parent or child behavioral changes (See 'Parent Survey')
- 'Champions,' volunteers, partnerships nurtured (people, groups involved)
- Student health, air quality, congestion, or other potential benefits

**Mail these evaluations along with your *first* quarterly reimbursement request to:**

Mary Ann Roder  
Administration and Finance Manager  
Arizona Department of Transportation  
206 S. 17<sup>th</sup> Avenue, Mail Drop 310B  
Phoenix, Arizona 85007

**Project Evaluation Form – QUARTERLY DATA**

This form is to be completed and submitted quarterly (October, January, April, and July) attached to your Reimbursement Request Form. Submit it along with your first quarterly reimbursement request. Use the attached one-page Student Travel Tally Sheet and follow the instructions for collecting student data. Transfer your results for the three-day period into the following form. The Parent Survey also is advised.

All recipients will input their walking and bicycling data from above into the on-line evaluation tool developed by the National Center for Safe Routes To School (NCSRTS). It can be accessed at [www.saferoutesinfo.org/tracking](http://www.saferoutesinfo.org/tracking).

**Walking statistics:**

Number of students who walked to school during three days of the quarter:

School yr. 2009-2010			
<b>Quarter 1</b> (Jul-Sep)	<b>Quarter 2</b> (Oct-Dec)	<b>Quarter 3</b> (Jan-Mar)	<b>Quarter 4</b> (Apr-Jun)
3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

**Bicycling statistics:**

Number of students who bicycled to school during three days of the baseline quarter:

School yr. 2009-2010			
<b>Quarter 1</b> (Jul-Sep)	<b>Quarter 2</b> (Oct-Dec)	<b>Quarter 3</b> (Jan-Mar)	<b>Quarter 4</b> (Apr-Jun)
3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

**Other statistics:**

In addition to the above, applicants are strongly encouraged to evaluate one or more of the following:

- Safety benefits
- Parent or child behavioral changes (See 'Parent Survey')
- 'Champions,' volunteers, partnerships nurtured (people, groups involved)
- Student health, air quality, congestion, or other potential benefits

**Mail these evaluations along with your *first* quarterly reimbursement request to:**

Mary Ann Roder  
 Administration and Finance Manager  
 Arizona Department of Transportation  
 206 S. 17<sup>th</sup> Avenue, Mail Drop 310B  
 Phoenix, Arizona 85007

**Project Close-Out Evaluation Report**

This form is to be submitted upon completion of your SRTS project, attached to your final Reimbursement Request Form. Submit it along with your final quarterly reimbursement request. Use the attached one-page Student Travel Tally Sheet and follow the instructions for collecting student data. Transfer your results for the three-day period into the following form. The Parent Survey also is advised.

**Walking statistics:**

Number of students who walked to school during three days of the final quarter:

School yr. 2009-2010			
<b>Quarter 1</b> (Jul-Sep)	<b>Quarter 2</b> (Oct-Dec)	<b>Quarter 3</b> (Jan-Mar)	<b>Quarter 4</b> (Apr-Jun)
3-day period (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

**Bicycling statistics:**

Number of students who bicycled to school during three days of the baseline quarter:

School yr. 2009-2010			
<b>Quarter 1</b> (Jul-Sep)	<b>Quarter 2</b> (Oct-Dec)	<b>Quarter 3</b> (Jan-Mar)	<b>Quarter 4</b> (Apr-Jun)
3-day period (list dates):	3-day period in: (list dates):	3-day period in: (list dates):	3-day period in: (list dates):
#	#	#	#

**Other statistics:**

In addition to the above, applicants are strongly encouraged to evaluate one or more of the following:

- Safety benefits
- Parent or child behavioral changes (See 'Parent Survey')
- 'Champions,' volunteers, partnerships nurtured (people, groups involved)
- Student health, air quality, congestion, or other potential benefits

For programs/projects that intend to change student behavior or knowledge you must submit corresponding close-out information.

**Mail these evaluations along with your final reimbursement request to:**

Mary Ann Roder  
 Administrative Services Officer  
 Arizona Department of Transportation  
 206 S. 17<sup>th</sup> Avenue, Mail Drop 310B  
 Phoenix, Arizona 85007